

## 1. Quality management (effecton Consulting GmbH)

Every individual employee is responsible for the quality in a company. Quality management must therefore be internalized in everyone – it applies to everybody.

### 1.1. Development of a quality management system

effecton Consulting GmbH helps its clients to develop a quality management system (QM-System) which can meet the constantly growing demands of a company. effecton Consulting GmbH is your partner for the following tasks:

- Planning and development of a QM system
- Maintenance and enhancement of an existing QM system
- Presentation of a QM system to departments within the company
- Presentation of a QM system to departments outside the company, particularly with respect to clients and certifiers
- Instruments of the QM systems, in particular auditing and measuring equipment

### 1.2. Initial certification and preparation of audit

effecton Consulting GmbH supports its clients with the preparation and implementation of initial certifications in accordance with ISO 9001 and ISO/TS 16949. This includes the following activities:

- Analysis of the IST process
- Development and creation of a QM handbook
- Creation of standardized document templates
- Preparation of auditing for the initial certification
- Implementation of the established measures set out from the audit

Furthermore, effecton Consulting GmbH helps its clients to prepare and conduct audits for the extension of the certification.

- Revising and updating the QM handbook
- Revising and updating the document templates
- Preparing an audit for the follow-up certification etc
- Implementing the established measures set out from the audit